BRUHATH BENGALURU MAHANAGARA PALIKE.

Email Id :eesouthbg@gmail.com Telephones: 080-26792218

TENDER BID DOCUMENT

EXPRESSION OF INTEREST FOR RUNNING, OPERATING, MAINTAINING & SUPERVISING OF SOUND, STAGE LIGHTING & CURTAIN SYSTEM FOR SOCIO CULTURAL EVENTS AT Dr.C. ASHWATH KALA BHAVANA AUDITORIUM AT N.R. COLONY IN WARD NO – 198 (154) FOR THE YEAR 2024-27

Tender Document for

RUNNING, OPERATING, MAINTAINING & SUPERVISING OF SOUND, STAGE LIGHTING & CURTAIN SYSTEM AT Dr.C. ASHWATH KALA BHAVANA AUDITORIUM, N.R. COLONY WARD NO – 198 (154) FOR THE YEAR 2024-27

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Tender notification

1. Scope of the work
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3. Instructions to the bidders
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7. Arbitration

No. E.E/(BG)/e-proc/03/2024-25 **Office of the Executive Engineer,**

Basavanagudi Division Office
BBMP building,
Chennamanakere
Achchukattu,
Vidyapeeta, BSK 3rd stage,
Bangalore-85 dated: 09.09.2024

EXPRESSION OF INTEREST (EOI) NOTIFICATION
Through GOK e-Procurement Portal
TWO TENDER SYSTEM (TWO COVER)

1. The Executive Engineer, Basavanagudi Division BBMP, invites tenders on behalf of the Zonal commissioner, South Zone, BBMP, Bengaluru from eligible candidates for the **EXPRESSION OF INTEREST FOR RUNNING, OPERATING, MAINTAINING & SUPERVISING OF SOUND, STAGE LIGHTING & CURTAIN SYSTEM FOR SOCIO CULTURAL EVENTS AT Dr.C. ASHWATH KALA BHAVANA AUDITORIUM AT N.R. COLONY IN WARD NO – 198 (154) FOR THE YEAR 2024-27.** The tenderers may submit tenders for operating Dr C Ashwath Kalabhavna Auditorium given in the table through e-procurement portal of the Government of Karnataka **https://kppp.karnataka.gov.in**
2. Tender documents may be downloaded from the **https://kppp.karnataka.gov.in,** portal of the Government of Karnataka.
3. Tenders must be accompanied by Earnest Money Deposit specified for the work in the table below. Earnest money deposit will have to be in any one of the forms as specified in the Tender document and shall have to be valid for 45 days beyond the validity of the tender.
4. Tenders must be submitted online through e-procurement portal on or before **17.30** hours on 14.10.2024 and the opening of tenders will be as per the e-procurement portal guidelines.
5. For any other details, refer the tender documents.

Table

Sl. No	Name of Work	EMD amount	Contract

.		in Rs.	Period
1	**EXPRESSION OF INTEREST FOR RUNNING, OPERATING, MAINTAINING & SUPERVISING OF SOUND, STAGE LIGHTING & CURTAIN SYSTEM FOR SOCIO CULTURAL EVENTS AT Dr.C. ASHWATH KALA BHAVANA AUDITORIUM AT N.R. COLONY IN WARD NO – 198 (154) FOR THE YEAR 2024-27.**	**2,50,000/-**	**Three years**

Calendar of Events

1. TENDER DOCUMENT AVAILABLE FOR DOWNLOADING FROM 13.09.2024 AT 11.AM
2. Pre bid meeting will be held at the Office of the **office of the Chief Engineer – South,** 9th Main, 9th Cross , Jayanagar 2nd Block, Bangalore – 560011 **27.09.2024 at 4.00 P.M**.
3. Last Date & Time for receipt of tenders is 14.10.2024 **up to 5.30 P.M**.
4. Technical Bid opening date: 16.10.2024 **at 11.00 AM.**

Note:-

1. To clarify the issue and to answer questions on any matter that may be raised at that stage as stated in "Instruction to Bidders" of the bidding document.
2. Any corrigendum/addendum will be published in the E-Procurement portal only.
3. Tender Conditions as per Tender Document.
4. Aspiring Bidders/Contractors who have not registered in e-procurement should register before participating through the website **https://kppp.karnataka.gov.in**
5. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
6. All the required information required for Bids must be filled and submit online.
7. For details, registration and e-payment visit GOK website https://kppp.karnataka.gov.in, or contact e-Procurement Helpdesk at 080 – 46010000, 080-68948777.

General Conditions.

1. The Bruhat Bangalore Mahanagara Palike reserves the right to accept / reject any or all the Tenders without assigning any reasons.
2. Further Details of the Contract and site visit can be Contact from the **Office of the Executive Engineer,** Basavanagudi Division Office BBMP building, Chennamanakere Achchukattu, Vidyapeeta, BSK 3rd stage, Bangalore-85 The Tender Notification along with Blank Tender Form will be accessible in the website of GOK Platform **https://kppp.karnataka.gov.in,** website.
3. **The Tender is a TWO TENDER System. (Two cover System)**
4. Bidders/Contractors Should attaches all the Scanned copies of necessary documents pertaining requirement of the tender document. The original documents should be produced for verification at any stage of tender process as and when sought for, failing which, the bids are liable for disqualification.

Executive Engineer
Basavanagudi Division
Bruhat
.
Bengaluru Mahanagara Palike

TENDER REFERENCE :	:	E.E/(B.G)/e-proc/03/2024-25 Date: 09.09.2024
TENDER DOCUMENT AVAILABLE FOR DOWNLOADING		13.09.2024 AT 11.00 AM
Pre-bid meeting at the **office of the Chief Engineer – South,** 9th Main, 9th Cross , Jayanagar 2nd Block, Bangalore – 560011	:	27.09.2024 at 4:00 PM
Last Date & Time for Tender Queries	:	13.10.2024 **up to 5.30 P.M**.
Last Date & Time for receipt of tenders is		14.10.2024 **up to 5.30 P.M**.
TIME AND DATE OF OPENING OF THE TECHNICAL Bid	:	16.10.2024 at 11.00AM
TIME AND DATE OF OPENING OF THE FINANCIAL Bid	:	As per E Procurement
CONTACT OFFICE FOR SITE VISIT FOR DR.C ASHWATHA KALA BHAVAN AUDITORIUM	:	Assistant Executive Engineer, Doddaganapathi temple sub division N R Colony Basavangudi Bangalore during working days after taking prior appointment. Contact No 9480688248
PLACE OF OPENING TENDER	:	**Office of the Executive Engineer,** Basavanagudi Division Office BBMP building, Chennamanakere Achchukattu, Vidyapeeta, BSK 3rd stage, Bangalore-85
ADDRESS FOR COMMUNICATION	:	**Office of the Executive Engineer,** Basavanagudi Division Office BBMP building, Chennamanakere Achchukattu, Vidyapeeta, BSK 3rd stage, Bangalore-85

1) Scope of work:

BBMP INVITES OUTSOURSING TENDER FROM REPUTED AGENCIES FOR RUNNING, OPERATING, MAINTAINING & SUPERVISING OF SOUND SYSTEM, STAGE LIGHTING & CURTAIN SYSTEM AT Dr.C. ASHWATH KALA BHAVANA AUDITORIUM, N.R. COLONY (WARD NO 198) FOR THE YEAR 2024-27, for a period of Three years has been exclusive to meet educational, cultural, Drama show, Music/Singing dancing program etc., The BBMP will hand over the Dr. C. Ashwath Kala Bhavana Auditorium on "**as is what is" and "as is where is"** to the successful bidder and bidder shall improve, maintain and operate the Auditorium. After completion of the contract period the successful bidder shall hand over the **Dr. C. ASHWATH KALA BHAVANA** in good condition on **"as is what is" and as is where is"** to the BBMP.

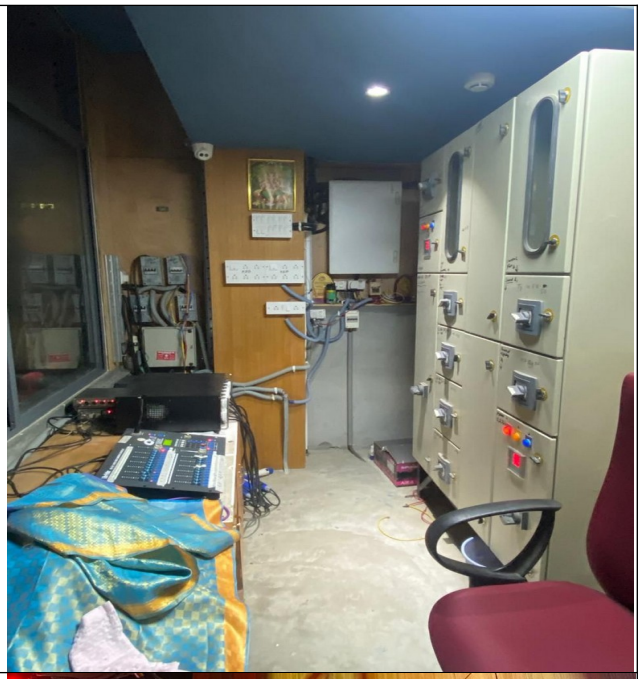
DETAILS OF RENTAL CHARGES FOR DR. C. ASHWATH KALA BHAVAN
1. Week days (Monday to Friday) - Rs. 12,500/day
2. Weekend (Saturday and Sunday) - Rs. 15,000/day
3. In all days (Monday to Sunday) – Rs. 10,000/half day
Note:-I. The successful bidder shall collect rental charges as mentioned above **ii The above rate includes all utility charges and all applicable taxes.** **iii. No extra charges should be collected from the users/public.** **iv. The auditorium shall operate from Morning 6 A.M to Night 10 P.M** **v. All booking of auditorium should be through online only. No manual booking is allowed.** **vi. Any modification in above rate shall be reviewed if required by the competent authority of the BBMP.** **vii. The above fixed rental charges per day should be displayed on the notice board inside and outside of the premises of auditorium.**

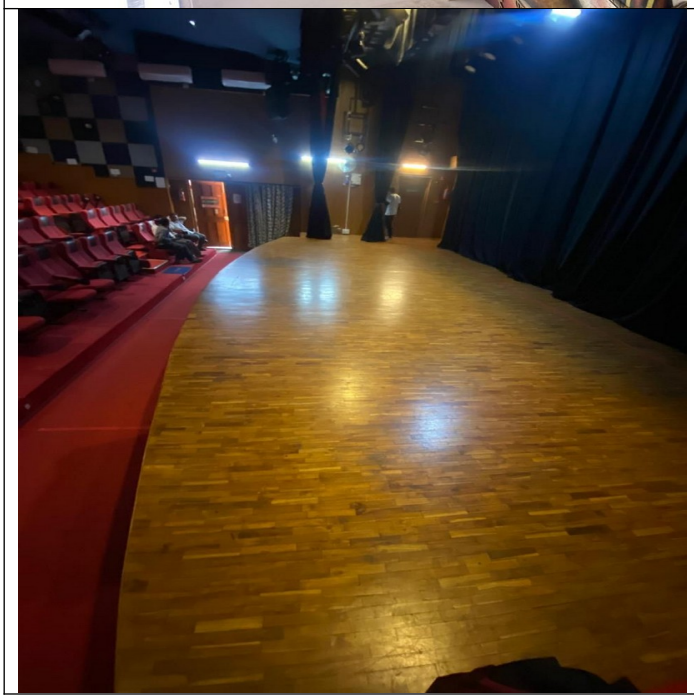
List of the Items and Furnishings available in Dr.C. Ashwath Kala Bhavana of N.R. Colony, BBMP.

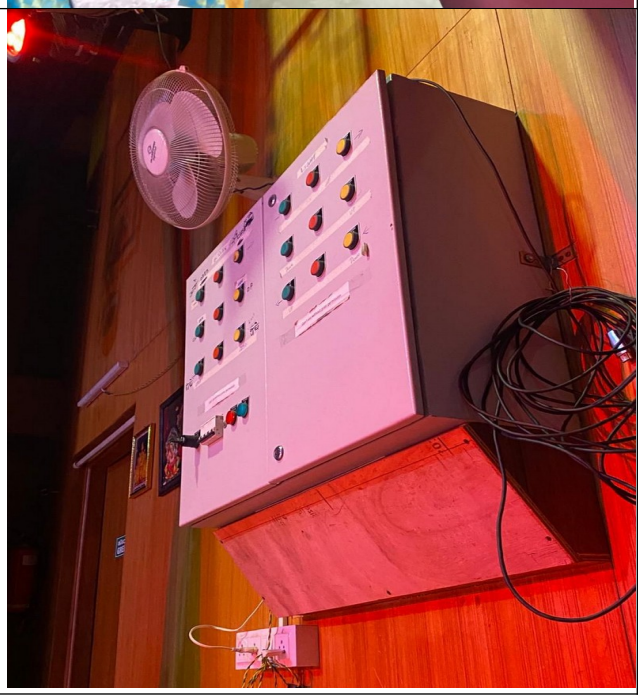
Sl. No	Description	Quantity
Dimension of Ashwath Kala Bhavana 77.87 Sqm		
1	Stage (12.7x5.5) Mtr	
2	Auditorium Inside (12.25x12.7) Mtr	
3	Roof Height 5 Mtr	

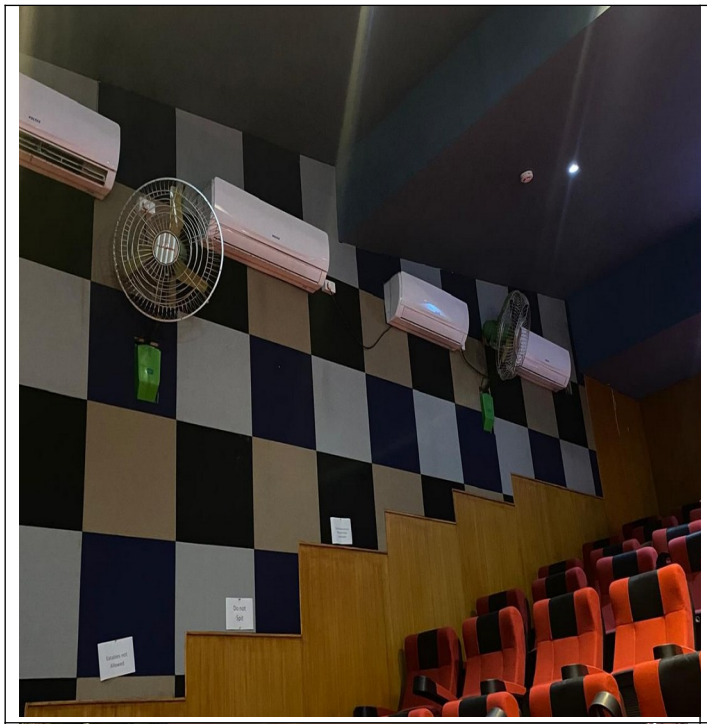
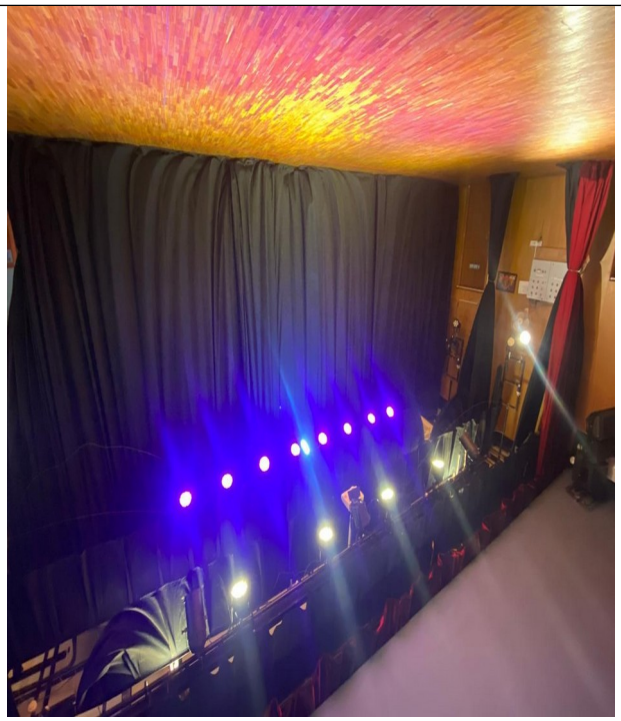
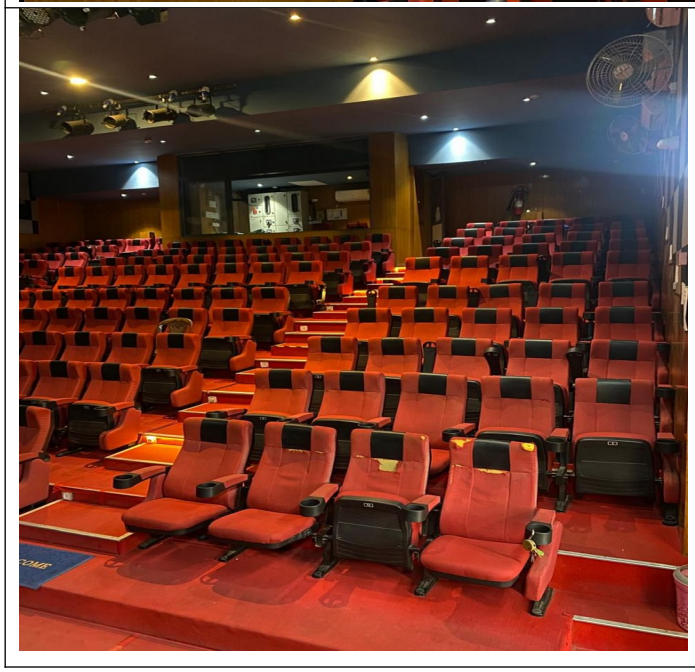
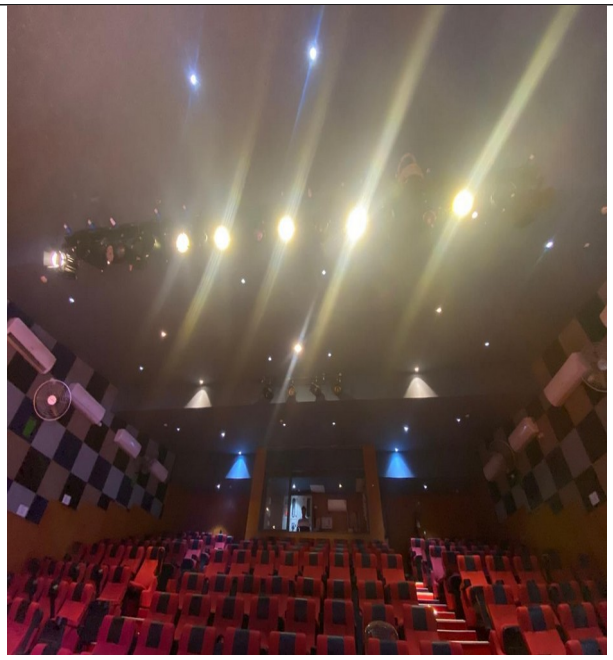
4	Green Room Dimension (2.8x4.3) Mtr	
5	Dressing Room-1 (6.1x5.23) Mtr	
6	Dressing Room-2 (5.8x2.4) Mtr	
7	Store Room (4.2x3.15) Mtr	
8	Projector Room (4.8x2.15) Mtr	
9	No. Of Krunal Push Back Flexible Chairs	181
10	No. Of Krunal Push Back Flexible Damaged Chairs out of 181	11
11	Focus Light	24
12	Musical Lights	20
13	Small Ceiling Lights (Spot Lights)	29
14	Tube Lights	17
15	Wall Mounted Fan (Big)	4
16	Wall Mounted Fan (Small)	6
17	AC	13
18	Fire Extinguishers	3
19	Stage Screen (12.00x3.00) Mtr	12
20	Projector	1
21	CC TV	5
22	Square Table (2.5x2.5) Mtr	6
23	Speaker	6
24	Peel Fire Gas	3

Photographs







1. Operation of Sound and Light and Curtain Systems

Audio Systems :

Operation and maintenance of the auditorium's sound system during events. Testing and troubleshooting of microphones, speakers, and other audio equipment.

Lighting Systems:

Operation of lighting systems to enhance the visual experience during performances. Regular maintenance of lighting fixtures and equipment.

2. Technical Support:

Availability of technical support staff during events to address any issues promptly. Coordination with performers and event organizers to meet specific technical requirements.

3. Coordination and Communication :

Event Coordination :

Collaboration with event organizers to understand technical and logistical requirements.Timely communication with security, housekeeping, and technical staff for seamless event execution.

Reporting :

Regular reporting on the status of security, housekeeping, and technical systems. Incident reporting and documentation.

4. Compliance and Training :

Compliance :

Ensuring all services adhere to relevant safety and security regulations. Compliance with local laws and regulations governing auditorium operations.

Training Programs :

Ongoing training programs for housekeeping and technical staff to enhance skills and awareness.

5. Contract Duration and Review :

Contract Duration :

Duration of Contract can be Three Years and further extendable for additional one year on mutual concent

Performance Review :

A periodic performance review is conducted every quarter of the year

6. Technical Requirements Operation

Responsibilities Related to Daily Operations, Scheduling, and Event Management

7. Daily Operations :

Staff Coordination :

Coordinate with security, housekeeping, and technical staff for daily operations.
Conduct regular staff meetings to discuss ongoing tasks and address any concerns.

8. Scheduling :

Resource Allocation :

Efficiently allocate resources such as staff, equipment, and

facilities based on the event schedule. Ensure proper communication with all relevant departments regarding resource requirements.

9. Event Management :

Technical Requirements Assessment :

Collaborate with event organizers to understand their technical requirements, especially regarding sound and light equipment. Conduct pre-event technical assessments to ensure all equipment is in working order.

Sound and Light Setup :

Oversee the setup and operation of sound and light systems for events. Ensure that the technical team is qualified to handle complex sound and light configurations.

Troubleshooting:

Provide prompt troubleshooting and technical support during events for any issues related to sound and light equipment. Have backup plans in place for critical equipment.

Coordination with Performers :

Communicate effectively with performers, directors, and production teams to meet their specific technical requirements. Conduct rehearsals and technical run-throughs as needed.

10. Qualifications for Sound and Light Equipment Handling :

Technical Expertise :

The curator should employ or have access to staff with expertise in handling sophisticated sound and light equipment.

Equipment Maintenance :

Implement a proactive equipment maintenance plan to ensure the longevity and reliability of sound and light systems. Adapt SOP for Equipment maintenance.

11. Housekeeping Services :

Cleaning and Maintenance :

Regular cleaning of the auditorium, including seating areas, lobby, restrooms, and backstage areas. Removal of trash and waste management. Maintenance of cleanliness standards before and after events.

Venue Preparation :

Setting up the auditorium for events, including arranging seating, ensuring cleanliness, and preparing backstage areas. Post-event clean up and restoration of the auditorium to its original state.

2) Notice Inviting Tender

The Executive Engineer, Basvanagudi Division BBMP here in after called the "Employer" invites tenders in Two Tender System (Two cover system) bidding process through e-procurement portal from eligible individuals / registered firms for selection of the Service Provider/ Manpower agency for **RUNNING, OPERATING, MAINTAINING & SUPERVISING OF SOUND, STAGE LIGHTING & CURTAIN SYSTEM AT Dr.C. ASHWATH KALA BHAVANA AUDITORIUM N.R. COLONY WARD No - 198 (154) FOR THE YEAR 2024-27** from eligible individuals/registered firms/incorporated under the Companies Act 1956/ agencies registered partnership firms public limited companies or combination of any above, joint venture is not allowed.

3) Instruction to the bidders

1. Please read and understand the terms and condition carefully. Also participants may visit the office during the working hours to get clear idea about the operating service contract.

2. EMD amount of Rs.2,50,000/- (Two lakh fifty thousand Rupees Only) have to be submitted by the bidder taking into account the following conditions:

    a. EMD will be accepted only in the form of electronic cash as per the e- procurement portal

    b. The entire EMD amount for a particular tender has to be paid in a single transaction

3. The EMD shall be returned to the unsuccessful Bidders within a period of four weeks from the date of announcement of the Successful Bidder. The EMD submitted by the Successful Bidder shall be released upon furnishing of the Performance Security Deposit as per the tender condition.

4. The EMD will be forfeited:

    If a Bidder withdraws his Bid during the period of Bid validity specified by the Bidder on the Bid Form; or In case of a successful Bidder, if the

Bidder fails,

i. To sign the contract agreement with in the stipulated time or

ii. To furnish performance security deposit in time.

The technical bid shall be opened first and only the eligible Bidder selected by Committee shall be considered in the financial bid which shall be opened on a date further fixed by the Tender Committee.

5. Evaluation and award of contract:

1. The tenders would be checked for their responsiveness by review of the qualification information as requested.

2. The highest responsive tender bid would be checked to ensure that it meets the qualification requirement. If it satisfies the qualification requirement it will be considered for award. If not the check would be made for the next highest responsive tender bid. If it satisfies the qualification requirement, it would be considered for award and so on.

3. The highest responsive tender bid meeting the qualification requirement would be declared as the Preferred Service Provider and **The Zonal Commissioner (South) BBMP** may award the contract as per the tender bid of the Service Provider or conduct negotiations if need be.

4. In case the evaluated tender bid amount of two or more Service Providers are the same, **The Zonal Commissioner (South) BBMP** may award the contract to a Service Provider based on their past performance, reputation, competence and other factors solely at the discretion of **The Zonal Commissioner (South) BBMP.**

5. Bidder shall follow complete scope of work, strictly in accordance with the tender documents. Any deviation from the tender documents and / or any incomplete tender shall not be considered.

6. The bidder shall not impose his own terms & conditions in his offer or quote his rates based on his own terms and conditions, such E-Tenderers are liable to rejection at the option of the committee without further

reference to the bidder

4) Technical bid (Qualification criteria)

Sl. No	Description
1	Name & Address of the Company, Company Registration Certificate and attach the Profile of the company.
2	The bidder shall submit at least 36.00 lakhs turn over statement. Income Tax return filed by the Service Provider for the last five years in any two financial year (Financial years 2019-20 to 2023-24)
3	Bidder shall submit work done certificate for Running, Operating, Maintaining & Supervising of at least One such similar auditorium in a last five years (Financial years 2019-20 to 2023-24)
4	The bidder shall be registered with I.T, E.S.I, P.F, Labour Department and other statutory authority of Government of Karnataka

5) Financial Bid

Work Description	Unit	The bidder shall quote the amount in Rs. per month
EXPRESSION OF INTEREST FOR RUNNING, OPERATING, MAINTAINING & SUPERVISING OF SOUND, STAGE LIGHTING & CURTAIN SYSTEM FOR SOCIO CULTURAL EVENTS AT Dr.C. ASHWATH KALA BHAVANA AUDITORIUM AT N.R. COLONY IN WARD NO – 198 (154) FOR THE YEAR 2024-27.	Per Month	

Note : i. The bidder shall quote the amount per month by considering three years contract period for operating and maintenance of the auditorium.

ii. The bidder shall quote the amount by considering operating and maintenance expenses such as electricity charges, water supply charges, all required man power including security guard, any repair work and all applicable taxes.

iii. The price quoted by the successful bidder should be paid before 5th of every month in the form of DD in favour of "Chief Commissioner Bruhat Bangalore Mahangara

Palike" payable in Banglaore City

iv. The successful bidder shall submit all booking details before 10th of every month.

v. If successful bidder fails to pay quoted contract amount continuously three month the contract shall be terminated.

vi. The agency who interested to participate in this tender shall make a site visit of the auditorium during working days.

Vii Tender validity period is 120 days.

6. Terms and Conditions

1. The contract is a Running, Operating, Maintaining & Supervising, for the three year period, the bidder is requested to inspect **"Dr. C. Ashwath Kala Bhavana Auditorium"** and become well acquainted very carefully about the nature of work required to be carried out and then quote rates accordingly to make the **"Dr. C. Ashwath Kala Bhavana Auditorium"** in perfect working order & to maintain the same in working order till the end of contract. At the end of the contract period, the bidder shall hand over the **"Dr. C. Ashwath Kala Bhavana Auditorium",** in perfectly working condition to the **Executive Engineer, Basavanagudi Division BBMP.** In case, any of the "**Dr. C. Ashwath Kala Bhavana Auditorium**" is found not in perfectly working condition at the time of handing over, the cost incurred by the **Executive Engineer, Basavanagudi Division BBMP in** getting the **"Dr. C. Ashwath Kala Bhavana Auditorium"** get repaired shall be deducted from the performance security deposit amount payable to the agency.
2. If the work is not found satisfactorily, the work can be got done from another agency at the risk & cost of the bidder. A service log book has to be maintained by the bidder, in which all the repair and maintenance work shall be indicated and duly signed by the Executive Engineer, Basavanagudi Division. or any other person assigned by the Executive Engineer, Basavanagudi Division BBMP
3. The repair works as far as possible be done at the site during working hours.
4. The Agency shall adopt all safety measures, which are essential for the operating and maintenance of the auditorium. The **Executive Engineer, Basavanagudi Division** shall not be responsible for any mis-happening if occurred while doing the work; this may please be noted very carefully. The contractor is advised to have the insurance of his staff / workers against any mis-happening while attending the work at his own level.

5. Any complaint should be entertained within 24 hours period from the time of reporting the complaint, otherwise the **Executive Engineer, Basavanagudi Division BBMP** may impose monetary penalty of Rs. 5000/- for each failure.
6. Bidder shall be quoted inclusive of applicable taxes and levies. GST & Wages of labours and utility charges
7. All rights are reserved with the **Zonal Commissioner (South) BBMP** to consider/reject partly or completely any or all the tenders without assigning any reason.
8. The **Executive Engineer, Basavanagudi Division BBMP** has all rights to propose for termination of the contract at any time even when it is in progress
9. The tenderer must pay for all the wages of deployed person, replacement of failed parts or other miscellaneous charges for maintenance. These charges will not be incurred by **Executive Engineer, Basavanagudi Division BBMP**
10. The Successful bidder should pay performance security deposit of Rs 10,00,000/- in the form of DD only, in favor of Executive engineer, Basavanagudi division BBMP, payable at Banglore city. Before twenty days after accepting the letter of contract. No interest will be paid on performance security deposit. The Successful Bidder after submitting the performance security deposit amount agreement is executed, thereafter work order is issued.
11. Consumption of Liquor, smoking and drug habits is strictly prohibited inside the auditorium premises. No illegal activities shall be allowed inside /outside the auditorium premises.
12. Adequate number of security guards should be employed by the successful bidder.
13. The successful bidder is mandated to comply and adhere to the various statutory, legal policies, rules and requirements framed for operation and maintenance of Dr. C Ashwath Kala Bhavana auditorium including health and safety norms in this regard.
14. Toilet/washroom must be maintained properly and water supply and sanitary condition of washroom must be maintained regularly. Regular cleaning of water storage tank has to be done.
15. Adequate First-aid kit and fire extinguisher should be provided inside the auditorium
16. The maintenance and operational staff should be in uniform with ID

cards issued by the successful bidding agency.

17. The successful bidding agency/firm shall execute any repairing/renovation work as per the requirement and has directed by the Executive Engineer, Basavanagudi Division during the contract period in their own cost.
18. The rental charges per day list should be displayed on notice board compulsorily and no additional/ excess amount shall be charged from the users/public.
19. The successful bidder/agency's personnel or their family members shall not be allowed to stay/ reside inside the auditorium premises.
20. The successful bidder/agency shall not employ any child labour having age under 14 years, as it is prohibited by the child labour prohibition and regulation act 1986
21. The BBMP shall not be liable for any compensation in case of any fatal injury/death caused to any of the agency's employees while performing/discharging their duties. The agency shall alone be fully responsible for safety, security and insurance or life insurance of their personnel who is working on the operation and maintenance works.
22. The Zonal Commissioner, (South) BBMP can terminate the contract at any time after serving two Weeks notice to the agency. If the performance is not found satisfactorily, during the period of the contract.
23. Renewal of this agreement:

    The contract may be renewed during completion of contract period up to maximum of 1 years based on satisfactory services rendered by the agency during the contract period. Up to a maximum increase of 10% over the total contractual rate. This decision can be solely taken by **The Zonal Commissioner (South) BBMP**.

7) Arbitration

All disputes and differences arising between us in connection with this contract shall as far as possible be settled by **Zonal**

Commissioner (South) BBMP.

Project & Maintenance Manager

I / We have inspected the **Dr C Ashwath Kala Bhavana** read the above terms & conditions carefully and hereby agree to do the operation and maintenance work on the above conditions of the **Executive Engineer, Basavanagudi Division BBMP** as per rates mentioned by me / us on the enclosed Performa.

Signature of the contractor with seal & full Address.

_____

_____

_____

PRICE SCHEDULE ILLUSTRATIVE PURPOSE ONLY

Basavanagudi Constituency South Zone			
Name of work-			
Sl. No.	**Particulars**	**Unit**	**Rental amount (in Rs.)**
	RUNNING, OPERATING, MAINTAINIG & SUPERVISING OF SOUND, STAGE LIGHTING & CURTAIN SYSTEM AT Dr.C. ASHWATH KALA BHAVANA AUDITORIUM FOR THE YEAR 2024-27.	**Per Month**	

Basavanagudi Constituency South Zone

Quoted rate in words: Rupees only.

Note:-

1. **The successful bidder has to pay amount as per the agreed Monthly rental charges.**
2. **The above abstract is for the reference of bidder to quote the amount considering Dr.C. ASHWATH KALA BHAVANA AUDITORIUM / month.**
3. **The bidder should quote the rate by considering all O&M expenses i.e. Price including cost of material, repairs, manpower, taxes, statutory obligations, other chargeable which are sole responsibility of the bidder/service provider.**
4. **Price to be quoted by considering Three year of O&M.**
5. **If the bid is found irrelevant with regard to the price quoted or other factors the award of tender/contract will be rejected/terminated at the discretion of the Zonal Commissioner, South Zone, BBMP. Bangalore.**

We have read and agree to

1. Terms and conditions of Annual Maintenance Contract
2. Rules pertaining to Job specification.

Signature of the Proprietor or Authorized Representative Name of the Signatory: